

KABETE NATIONAL POLYTECHNIC
P.O. BOX 29010 - 00625 Nairobi | +254 790 000 001 / +254 790 000 033

Website: www.kabetepoly.ac.ke, Email: info@kabetepoly.ac.ke

BUSINESS AND ENTREPRENEURIAL DEPARTMENT

CERTIFIED HUMAN RESOURCE PROFESSIONAL (CHRP) part-time course

Duration and Study Pattern

Each part has 2 Levels the maximum number of units allowed per Trimester (4 MONTHS) is 6 units Programme is delivered through Online lecture.

Teaching Time

This is a Part-time Program. Classes will be conducted online every Monday to Friday from 5:30pm to 8:30pm and every Saturday from 7:30am to 1:30 pm (2 sessions).

Intakes:

January, May & September of every year.

Application Fee is Ksh.1 000/=

FEES STRUCTURE

FEES	CHRP Part I		CHRP Part II		CHRP Part III	
	LEVEL 1	LEVEL2	LEVEL 3	LEVEL 4	LEVEL 5	LEVEL 6
TUITION FEE PER LEVEL	15,000	15,000	15,000	15,000	15,000	15,000
TUITION FEE PER SECTION	30,000		30,000		30,000	
SINGLE UNIT	6,000		7,000		8,000	
RESEARCH PROJECT SUPERVISION	10,000					

NOTE:

OTHER KEY PAYMENTS BY STUDENTS TO HRMPEB

S/NO	ITEM	FEE
1	Registration Fees	7,500
2	Certification	4,500
3	Exam fees per Single paper	
	CHRP Part I	2,000
	CHRP Part II	3,000
	CHRP Part III	4,500
4	Exemptions Fees	
	CHRP Part I Per Paper	2,000
	CHRP Part II Per Paper	3,500

ENTRY REQUIREMENTS FOR CHRP.

- a) Kenya Certificate of Secondary Education (KCSE) mean grade C+ and above.
- b) A Diploma in Human Resource Management or Business-related Diploma from a recognized examining body.
- c) A bachelor degree in any specialization from a recognized university.
- d) A level two (2) principles and one (1) Subsidiary.
- e) Equivalent qualification as determined by KNQA.

CHRP Examination Subjects/ Curriculum

The following subjects are offered under the CHRP syllabus

CHRP UNITS

CHRP Part I

Section 1

Subject Code | Subject Title

RCHRP 01 – Human Resource Management

RCHRP 02 – Business Law

RCHRP 03 – Accounting and Financial Mgt

Section 2

RCHRP 04 – Organizational Theory and Behaviour

RCHRP 05 – Employee Resourcing

RCHRP 06 – HR Management Information System

CHRP Part II

Section 3

RCHRP 07 – Compensation & Reward Management

RCHRP 08 – Employee Relations & Labour Laws

RCHRP 09 – Human Resource Development

Section 4

RCHRP 010 – Performance Management & Productivity

RCHRP 011 – Coaching, Mentoring and Counseling

RCHRP 012 – Research Methods for HR Practitioners

CHRP Part III – Compulsory

Section 5

RCHRP 013 – Organizational Development & Transformation

RCHRP 014 – Strategic Management for HR Practitioners

RCHRP 015 – HR Accounting, Metrics and Analytics

Section 6

RCHRP 016 – Human Resource Consultancy & Advisory

RCHRP 017 – Human Resource Audit

11 FEB 2026
KABETE NATIONAL POLYTECHNIC
P. O. BOX 50000-00100 NAIROBI



TUITION FEES PAYMENT DETAILS

Account Name: Kabete National Polytechnic

Account No. : 01129038542700

Bank : Co-operative Bank

Branch : Westlands

Paybill: :4084401

Account No : Trainee Registration Number

11 FEB 2020
PRINCIPAL
KABETE NATIONAL POLYTECHNIC
P. O. Box 29018-00625, NAIROBI
